

{INSERT LOGO}

BOARD MEMBER AGREEMENT

I, _____ understand that as a member of the {INSERT ORG NAME} (“Organization”) Board of Directors, I have a legal and ethical responsibility to ensure that the Organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the Organization, and I will act responsibly and prudently as its steward. I agree and acknowledge that I have read, understand, and agree to comply with the policies and documents that relate to board service.

Members of the Board of a 501(c)(3) nonprofit organization have fiscal and legal duties that arise from their status as a board member. It is important that the Organization receive 100% financial commitment from the Board of Directors.

I understand it is my responsibility to:

- Be familiar with the budget and take an active part in the budget process.
- Know and approve all policies and programs and oversee their implementation.
- Take responsibility for making decisions on organizational issues and board matters.
- Interpret and represent the Organization’s work and values to the community and serve as a spokesperson.
- Keep up to date on the business of the Organization.
- Recuse myself from discussions, decisions, and votes where I may have a conflict or perceived conflict of interest.
- Attend 75% of board meetings per year. Should I be unable to attend a meeting, I will notify the Board Chair or the President/CEO, and if needed, be available for telephone or video conference. I will come to meetings prepared and ready to discuss the agenda items.
- Serve on at least one committee or project group.

- Make an annual cash donation to the Organization at a level I consider significant and generous.
- Work in good faith with my fellow board members and staff toward the achievement of Organization's goals.

If I do not fulfill these commitments to the organization, I will expect the Board Chair to call me and discuss my responsibilities with me. If I am unable to fulfill my responsibilities I will offer my resignation.

As a Board Member, I understand that {INSERT ORG NAME} will be responsible to me in the following ways:

- Provide me with financial data and other organizational activity data to allow me to meet the "prudent person" standards of the law.
- Present opportunities to discuss with the President/CEO and the Board Chair the Organization's programs, goals, activities, and status.
- Work with Board Members and the President/CEO in good faith towards the achievement of our goals.
- Carry Director's and Officer's Liability insurance.

If the Organization does not fulfill its commitments to me, I may call upon the Board Chair and the President/CEO to discuss the Organization's responsibilities to me.

Board Member Signature

Date

Board Chair Signature

Date